

# NOTICE OF DISPUTED ACCOUNT

Account #:	Date:	
Customer:	Telephone:	
Address:		
City:	State:	Zip:

We are in receipt of your statement of our account dated \_\_\_\_\_, 20\_\_\_\_\_, indicating a balance due to you of \$\_\_\_\_\_.

We dispute this amount due for the following reasons:

Please contact us immediately to discuss the adjustment of our account.

Sincerely,